



Text: (716)534-8885

Fax: (866)907-6157

Grand Island Chiropractic  
2283 Grand Island Blvd  
Grand Island, NY. 14072  
(716)773-2222

Notaro Chiropractic  
10158 Niagara Falls Blvd  
Niagara Falls, NY. 14304  
(716)298-0368

Notaro Chiropractic  
4754 North French Rd.  
East Amherst, NY. 14051  
(716)688-8815

Notaro Chiropractic  
950 Maple Road  
Williamsville, NY. 14221  
(716)580-3044

Notaro Chiropractic  
603 Division St.  
North Tonawanda, NY. 14120  
(716)693-0556

Please use the back of this page to provide any additional relevant information.

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Sex: M F

Address: \_\_\_\_\_

\_\_\_\_\_  
(Street) (City) (State) (Zip)

Marital Status: \_\_\_\_\_ Weight: \_\_\_\_\_ Height: \_\_\_\_\_

Social Security Number: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Email: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Accepts Text Messages? YES NO (Please circle which phone number to call for appointment reminders)

How did you hear about us? (Please explain; we have a referral program!) \_\_\_\_\_

**Insurance**

Health Insurance Company Name: \_\_\_\_\_ Group #: \_\_\_\_\_

ID #: \_\_\_\_\_ Family Doctor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Person on insurance: \_\_\_\_\_

**Symptoms**

Describe presenting complaint(s) in detail. Please indicate the current complaints you are experiencing by marking the areas on the image: \_\_\_\_\_

Approximate date your symptoms began: \_\_\_\_\_

Description of how your symptoms began: \_\_\_\_\_

Are you currently working: YES NO

\*If no, reason for unemployment: \_\_\_\_\_

Occupation & name of employer: \_\_\_\_\_

Address of employer: \_\_\_\_\_

Were you hurt at work: YES NO

Were you hurt in an automobile accident: YES NO

Would your employer be interested in complimentary safety lecture by our doctors? YES NO

Would you be interested in a nutritional program & supplements? YES NO

Have you ever seen a Chiropractor? YES & doctor's name is/was \_\_\_\_\_ NO

Have you had X-rays, MRI, CT-Scan, Bone Scan or Blood Work (please circle)

Where: \_\_\_\_\_ When: \_\_\_\_\_

Have you ever been treated for or suspected of having cancer in the past or present? YES NO Please list all medications, vitamins, minerals, and herbs you take: \_\_\_\_\_

\_\_\_\_\_  
Please list all allergies/reactions to drugs, foods or other substances you have:

\_\_\_\_\_  
Have you been in or had ANY accidents or injuries: NO YES When: \_\_\_\_\_ Please describe: \_\_\_\_\_

\_\_\_\_\_  
Have you had any surgeries or fractures: NO YES List with dates: \_\_\_\_\_

\_\_\_\_\_  
Please list any family history of illnesses or diseases and the family member associated: \_\_\_\_\_

\_\_\_\_\_  
Emergency Contact – Name: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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**Patient Name:** \_\_\_\_\_

**AUTHORIZATION FOR RELEASE OF RECORDS:**

To \_\_\_\_\_, I hereby authorize you to release to GRAND ISLAND CHIROPRACTIC any information including the diagnosis and records of any treatment or examination rendered to me during my period of treatment.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Witness: \_\_\_\_\_

**AUTHORIZATION FOR ASSIGNMENT OF BENEFITS:**

I authorize payment of any medical benefits to be paid directly to GRAND ISLAND CHIROPRACTIC for any services rendered to me.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Witness: \_\_\_\_\_

**NOTICE OF PATIENT PRIVACY**

By signing the below, I certify that I have received and reviewed this notice and all of my questions have been answered to my satisfaction in language that I can understand.

Name (Printed): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Witness: \_\_\_\_\_

Signature of Legal Representative Relationship: (ex: Attorney-In-Fact, Guardian, Parent if a minor)

**CONSENT TO TREAT**

I have received information about my condition and proposed chiropractic treatment program as well as alternative courses of benefits, the risks and the side effects of the treatment and consequences of not having the proposed treatment. I understand that, as in all health care, in the practice of chiropractic there are some risks to treatment, including but not limited to muscle strains and sprains, fractures, dislocations, disc injuries and strokes. I do not expect the doctor to be able to anticipate or explain all the risks. I wish to rely on the doctor to exercise judgment during the course of the treatments which they feel at the time, based upon what is known, is in my best interest. My doctor has responded to all of my requests for information about the proposed treatment. I have, or have had read to me, the above consent. I have also had the opportunity to ask questions about its consent. By signing below, I authorize treatment.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Witness: \_\_\_\_\_

**ACKNOWLEDGEMENT OF FINANCIAL LIABILITY**

I understand that I may be financially responsible for any charges incurred at this office, including co-payments, deductibles, all collection and/or legal fees on any unpaid account referred for collection, and charge denied or not covered by my insurance company. I realize my care may be subject to pre-authorization by the insurance company, and I accept any responsibility for charges, which may not be approved. The insurance company will review any/all documentation submitted by Grand Island Chiropractic for review for medical necessity and base their insurance, deductibles, referrals etc. I understand that this office agrees to notify me if a service is not covered and will notify me if the insurance company does not approve my care as soon as possible. If a treatment plan is approved, this office will make me aware of the number of office visits allowed. Initial visits may be denied and this may be beyond the office's ability to notify the patient prior to rendering acute care. While waiting for the insurance coverage approval. These charges will be the patient's responsibility if denied by the insurance company.

This office may seek payment from you for any services your health insurance plan determines to be not medically necessary. I have read and understand my obligations for payment for care in the absence of insurance coverage.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Witness: \_\_\_\_\_



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## **NOTIFICATION CONSENT:**

Notaro Chiropractic will now be sending reminder texts and calls for your convenience on upcoming appointments as friendly reminders.

Notaro Chiropractic will also be sending emails monthly for our new monthly promotions on supplies

\*By signing this form, you agree to receive text messages, phone call and emails regarding appointments and promotions from Notaro Chiropractic, its management company Chiropractic Office Solutions, agents, contractors and assignees.

Audio and visual recordings may be used at the front desk for quality assurance. The recordings are kept secure and are destroyed pursuant to a routine deletion policy.

Thank you!

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## Notaro Chiropractic & Massage Therapy Cancellation Policy

We require 24 hours notice for all canceled appointments so that other patients can be seen during those times.

If you cancel or no show with less than 24 hours notice, there will be the following fees:

**Chiropractic \$35**

**Massage \$50**

Thank you!

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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### WORKERS COMPENSATION FORM

Name: \_\_\_\_\_ Date of accident: \_\_\_\_\_

Approximate time: \_\_\_\_\_ Location of accident (city): \_\_\_\_\_

WCB# \_\_\_\_\_ Carrier Case # \_\_\_\_\_

Place of employment at time of accident: \_\_\_\_\_

Address: \_\_\_\_\_ Phone # \_\_\_\_\_

Was this injury reported? Yes or No To Whom: \_\_\_\_\_

Was an accident report filled out? Yes or No

Please explain HOW you were injured and WHAT PART of your body was injured:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you been on compensation for THIS condition before? Yes or No

If yes, please explain: \_\_\_\_\_

For this condition, were you taken to the hospital? Yes or No

If yes, please give name of hospital \_\_\_\_\_

Name all tests & x-rays performed and where for this injury:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list all doctors treating you for this condition:

\_\_\_\_\_

Are you presently working? Yes or No

Have you lost time from work due to this injury? Yes or No

If yes, please list dates: \_\_\_\_\_

Workers' Compensation Covers Chiropractic Care Completely. This sheet is for your protection in the event a hearing is necessary. In the event I fail to prosecute the claim for Workers' Compensation for this condition, or it is determined that there is no case, I \_\_\_\_\_

Agree to pay the treating doctors of Grand Island Chiropractic and/or Notaro Chiropractic her/her usual and customary fees and any collection fees plus a 10% surcharge for services to the above claimant in the identified case

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Termination of Care Waiver:

I hereby acknowledge and understand that if I do not keep appointment as recommend to me by my attending Doctor at this Chiropractic office, he/she has full and complete right to suspend my personal injury case with my third party carrier and relinquish and disability granted me within a reasonable period of time.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*If during the course of your case, your insurance company requires you to have an examination from any other doctor, you must notify us immediately.

OFFICE USE: Verified \_\_\_\_\_



# Employee Claim

State of New York - Workers' Compensation Board

Fill out this form to apply for workers' compensation benefits because of a work injury or work-related illness. Type or print neatly. This form may also be filled out on-line at [www.wcb.ny.gov](http://www.wcb.ny.gov).

WCB Case Number (if you know it): \_\_\_\_\_

## A. YOUR INFORMATION (Employee)

1. Name: \_\_\_\_\_ 2. Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
First MI Last
3. Mailing address: \_\_\_\_\_  
Number and Street/PO Box/Apartment No. City State Zip Code
4. Social Security Number: \_\_\_\_\_ 5. Phone Number: (\_\_\_\_) \_\_\_\_\_ 6. Gender:  M  F  X
7. Will you need a translator if you have to attend a Board hearing?  Yes  No If yes, for what language? \_\_\_\_\_

## B. YOUR EMPLOYER(S)

1. Employer when injured: \_\_\_\_\_ 2. Phone Number: (\_\_\_\_) \_\_\_\_\_
3. Your work address: \_\_\_\_\_  
Number and Street City State Zip Code
4. Date you were hired: \_\_\_\_/\_\_\_\_/\_\_\_\_ 5. Your supervisor's name: \_\_\_\_\_
6. List names/addresses of any other employer(s) at the time of your injury/illness: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
7. Did you lose time from work at the other employment(s) as a result of your injury/illness?  Yes  No

## C. YOUR JOB on the date of the injury or illness

1. What was your job title or description? \_\_\_\_\_
2. What types of activities did you normally perform at work? \_\_\_\_\_  
 \_\_\_\_\_
3. Was your job? (check one)  Full Time  Part Time  Seasonal  Volunteer  Other: \_\_\_\_\_
4. What was your gross pay (before taxes) per pay period? \_\_\_\_\_ 5. How often were you paid? \_\_\_\_\_
6. Did you receive lodging or tips in addition to your pay?  Yes  No If yes, describe: \_\_\_\_\_  
 \_\_\_\_\_

## D. YOUR INJURY OR ILLNESS

1. Date of injury or date of onset of illness: \_\_\_\_/\_\_\_\_/\_\_\_\_ 2. Time of injury: \_\_\_\_\_  AM  PM
3. Where did the injury/illness happen? (e.g., 1 Main Street, Pottersville, at the front door) \_\_\_\_\_  
 \_\_\_\_\_
4. Was this your usual work location?  Yes  No If no, why were you at this location? \_\_\_\_\_  
 \_\_\_\_\_
5. What were you doing when you were injured or became ill? (e.g., unloading a truck, typing a report) \_\_\_\_\_  
 \_\_\_\_\_
6. How did the injury/illness happen? (e.g., I tripped over a pipe and fell on the floor) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
7. Explain fully the nature of your injury/illness; list body parts affected (e.g., twisted left ankle and cut to forehead): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



YOUR NAME: \_\_\_\_\_  
First M Last

DATE OF INJURY/ILLNESS: \_\_\_\_/\_\_\_\_/\_\_\_\_

**D. YOUR INJURY OR ILLNESS** *continued*

- 8. Was an object (e.g., forklift, hammer, acid) involved in the injury/illness?  Yes  No If yes, what? \_\_\_\_\_
- 9. Was the injury the result of the use or operation of a licensed motor vehicle?  Yes  No  
If yes,  your vehicle  employer's vehicle  other vehicle License plate number (if known): \_\_\_\_\_  
If your vehicle was involved, give name and address of your motor vehicle insurance carrier: \_\_\_\_\_
- 10. Have you given your employer (or supervisor) notice of injury/illness?  Yes  No  
If yes, notice was given to: \_\_\_\_\_  orally  in writing Date notice given: \_\_\_\_/\_\_\_\_/\_\_\_\_
- 11. Did anyone see your injury happen?  Yes  No  Unknown If yes, list names: \_\_\_\_\_

**E. RETURN TO WORK**

- 1. Did you stop work because of your injury/illness?  Yes, on what date? \_\_\_\_/\_\_\_\_/\_\_\_\_  No, skip to Section F.
- 2. Have you returned to work?  Yes  No If yes, on what date? \_\_\_\_/\_\_\_\_/\_\_\_\_  regular duty  limited duty
- 3. If you have returned to work, who are you working for now?  Same employer  New employer  Self employed
- 4. What is your gross pay (before taxes) per pay period? \_\_\_\_\_ How often are you paid? \_\_\_\_\_

**F. MEDICAL TREATMENT FOR THIS INJURY OR ILLNESS**

- 1. What was the date of your first treatment? \_\_\_\_/\_\_\_\_/\_\_\_\_  None received (skip to question F-5)
- 2. Were you treated on site?  Yes  No
- 3. Where did you receive your first off site medical treatment for your injury/illness?  none received  Emergency Room  
 Doctor's office  Clinic/Hospital/Urgent Care  Hospital Stay over 24 hours  
Name and address where you were first treated: \_\_\_\_\_  
\_\_\_\_\_  
Phone Number: (\_\_\_\_) \_\_\_\_\_
- 4. Are you still being treated for this injury/illness?  Yes  No  
Give the name and address of the doctor(s) treating you for this injury/illness: \_\_\_\_\_  
\_\_\_\_\_  
Phone Number: (\_\_\_\_) \_\_\_\_\_
- 5. Have you had another injury to the same body part, or a similar illness?  Yes  No  
If yes, were you treated by a doctor?  Yes  No If yes, provide the names and addresses of the doctor(s) who treated you and **COMPLETE AND FILE FORM C-3.3 TOGETHER WITH THIS FORM:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 6. Was the previous injury/illness work related?  Yes  No  
If yes, were you working for the same employer that you work for now?  Yes  No

I am hereby making a claim for benefits under the Workers' Compensation Law. My signature affirms that the information I am providing is true and accurate to the best of my knowledge and belief.

Any person who knowingly and with INTENT TO DEFRAUD presents, causes to be presented, or prepares with knowledge or belief that it will be presented to, or by an insurer, or self-insurer, any information containing any FALSE MATERIAL STATEMENT or conceals any material fact, SHALL BE GUILTY OF A CRIME and subject to substantial FINES AND IMPRISONMENT.

Employee's Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

On behalf of Employee: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

*An individual may sign on behalf of the employee only if they are legally authorized to do so and the employee is a minor, mentally incompetent or incapacitated.*

I certify to the best of my knowledge, information and belief, formed after an inquiry reasonable under the circumstances, that the allegations and other factual matters asserted above have evidentiary support, or are likely to have evidentiary support after a reasonable opportunity for further investigations or discovery.

Signature of Attorney/Representative (if any): \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

ID No., if any: R \_\_\_\_\_ If Licensed Representative, License No.: \_\_\_\_\_ Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_





WCB Case No. (if you know it): \_\_\_\_\_

**To Claimant:** If you received treatment for a *previous* injury to the same body part or for an illness similar to the one described in your current Claim, fill out this form. This form allows the health care providers you list below to release health care information about your *previous* injury/illness to your employer's workers' compensation insurer. The federal HIPAA law (Health Insurance Portability and Accountability Act of 1996) says you have a right to get a copy of this form. If you do not understand this form, talk to your legal representative. If you do not have a legal representative, the Advocate for Injured Workers at the Workers' Compensation Board can help you. Call: 800-580-6665.

**To Health Care Provider:** A copy of this HIPAA-compliant release allows you to disclose health information. If you send records to the employer's workers' compensation insurer in response to this release, also mail copies to the Claimant's legal representative. (If no legal representative is listed below, send copies to the Claimant.) Health care providers who release records must follow New York state law and HIPAA.

This release is:

- **Voluntary.** Your health care provider(s) must give you the same care, payment terms, and benefits, whether you sign this form or not.
- **Limited.** It gives your health care provider(s) permission to release only those health records that are related to the previous illness/condition you describe below.
- **Temporary.** It ends when your current claim for compensation is established or disallowed and all appeals are exhausted.
- **Revocable.** You can cancel this release at any time. To cancel, send a letter to the health care provider(s) listed on this form. Also, send a copy of your letter to your employer's workers' compensation insurer and the Workers' Compensation Board. *Note: You may not cancel this release with respect to medical records already provided.*
- **For records only.** It gives your health care provider(s) listed on this form permission to send copies of your health care records to your employer's workers' compensation insurer.

This form does NOT allow your health care provider(s) to release the following types of information:

- **HIV-related information**
- **Psychotherapy notes**
- **Alcohol/Drug treatment**
- **Mental Health treatment** (unless you check below)
- **Verbal information** (your health care providers may not discuss your health care information with anyone)

Any medical records released will become part of your workers' compensation file and are confidential under the Workers' Compensation Law.

**A. YOUR INFORMATION (Claimant)**

1. Name: \_\_\_\_\_ 2. Social Security Number: \_\_\_\_\_

3. Mailing Address: \_\_\_\_\_

4. Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ 5. Date of the current injury/illness: \_\_\_\_/\_\_\_\_/\_\_\_\_

6. Current injury/illness, including all body parts injured: \_\_\_\_\_

7. Your legal representative's name and address (if any): \_\_\_\_\_

Check here if you allow your health care provider(s) to release **mental health care** information.

**B. YOUR HEALTH CARE PROVIDER(S)** (List all health care providers who treated you for a *previous* injury to the same body part or similar illness. If more than 2 providers attach their contact information to this form.)

1. Provider: \_\_\_\_\_ 2. Phone Number: (\_\_\_\_) \_\_\_\_\_

3. Mailing Address: \_\_\_\_\_

4. Other provider (if any): \_\_\_\_\_ 5. Phone Number: (\_\_\_\_) \_\_\_\_\_

6. Mailing Address: \_\_\_\_\_

**C. READ AND SIGN BELOW.** I hereby request that the health care provider(s) listed above give my employer's workers' compensation insurer copies of all health records related to any previous injury/illness, to all body parts, described above.

Claimant's signature (ink only -- use blue ballpoint pen, if possible.) \_\_\_\_\_ Date \_\_\_\_\_

If the claimant is unable to sign, the person signing on the claimant's behalf must fill out and sign below:

\_\_\_\_\_  
 Your name Relationship to Claimant Signature (ink only -- use blue ballpoint pen, if possible.) Date

**NOTICE THAT YOU MAY BE RESPONSIBLE FOR MEDICAL COSTS IN THE EVENT OF FAILURE TO PROSECUTE, OR IF COMPENSATION CLAIM IS DISALLOWED, OR IF AGREEMENT PURSUANT TO WCL §32 IS APPROVED**

WCB CASE NO. (If Known)		CLAIM ADMIN CLAIM NUMBER (If Known)	DATE OF INJURY	NATURE OF INJURY OR ILLNESS	CLAIMANT'S SOC. SEC. NO.
CLAIMANT	NAME		ADDRESS		APT. NO.
EMPLOYER					
INSURANCE CARRIER					

You may become responsible for the medical costs of treatment for your illness or condition with the health care provider listed below if (1) you fail to prosecute the claim for workers' compensation or (2) it is determined by the Workers' Compensation Board that the illness or condition which required treatment was not a result of a compensable workplace accident or occupational disease or (3) if an agreement is executed by you and approved pursuant to Workers' Compensation Law §32 in which you waive your right to medical benefits from the workers' compensation insurer/self-insured employer for treatment/services performed after the date the agreement is approved. If any of the above events occurs, the provider may bill you directly instead of the employer or insurance carrier, and you will be responsible for the provider's fees for services rendered.

I hereby acknowledge that I have read the above and understand the circumstances under which I may become responsible for payment.

Claimant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Provider's Name and Address \_\_\_\_\_

**TO THE CLAIMANT**

Workers' Compensation Board Regulation 325-1.23 permits your health care provider to request that you sign this A-9 notice. By signing this notice, you acknowledge your obligation to pay the provider's fees for the services you receive if it turns out that such fees are not legally required to be paid by your employer or its workers' compensation insurance carrier and if such fees are not covered by other insurance. The employer or insurer may not be required to pay the provider's fees if, for example, you fail to file a claim for workers' compensation, or fail to notify your employer of your injury or illness, or fail to attend a Board hearing if your employer challenges your right to benefits. Even if you make all required efforts to prosecute your claim, the Workers' Compensation Board may still find that you are not entitled to benefits. In such cases, this notice advises your health provider that you acknowledge your personal liability for payment of their bills.

**Workers' Compensation Law Section 32**

The A-9 notice also covers instances in which a claimant with an existing valid workers' compensation case comes to an agreement with their employer or its insurance carrier settling their case in accordance with Section 32 of the Workers' Compensation Law. A Section 32 agreement may include a provision which relieves the employer or insurer of the liability to pay future medical bills associated with the case. Your health care provider may ask you to sign this A-9 notice to insure that you acknowledge your personal liability for payment of their bills if you have waived your right to future medical benefits under a Section 32 agreement.

If you have any questions, contact your attorney or licensed hearing representative, if you have one. You may also contact your local district office of the Workers' Compensation Board.

**TO THE HEALTH CARE PROVIDER**

This notice is meant to advise the workers' compensation claimant that they may be responsible for payment. Failure of the claimant to sign this form does not relieve the provider of the obligation to treat the claimant, nor does it negate the claimant's responsibility for payment.

Keep the original of this form for your records and give a copy to the claimant. **Do not file with the Workers' Compensation Board.** You will receive Notices of Decisions in which the compensability of a claim, authorization of treatment, or payment of medical bills is included. You will also be notified if the claimant submits a Section 32 Agreement with the Board for approval. Do not bill the claimant unless and until you receive a Board decision finding that 1) claimant failed to prosecute the claim, or 2) the claim is denied, or 3) the treatment is not causally related to the work injury, or 4) a Section 32 agreement relieving the insurer of liability for medical treatment is approved.



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Thomas J. Notaro, D.C.  
Michael C. Baase, D.C.  
Curtis Gordon, D.C.  
Megan Lafave, D.C.  
Nicholas Ryan, D.C.  
Warren Marranta, D.C.  
Scott Arends, D.C.  
John Rockas, D.C.  
Emily Patrick, D.C.  
Rob D'Anna, D.C.  
April Williams, D.C.

**INFORMATION REGARDING WORKERS' COMPENSATION & NO-FAULT INSURANCE:**

This office has established a Workers' Compensation/No-Fault case for you. You **MUST** maintain the prescribed schedule of visits in order for us to keep your case active. If you miss an appointment, it is required that you call and reschedule your appointment. **MISSED APPOINTMENTS**- more than three without notice will result in the suspension of your case

**IT IS VERY IMPORTANT TO NOTIFY THE FRONT DESK OF THE FOLLOWING:**

1. When you return or are taken off work. After you return to work, you are still covered under Workers' Compensation/No-Fault and should continue to schedule appointments.
2. When you receive notification to see an Independent Examiner or any other correspondence from the insurance carrier.
3. When you receive notice that the insurance carrier will no longer pay for your treatment.
4. When you receive an assigned Workers' Compensation number from the Workers' Compensation Board.

**PLEASE NOTE:**

Under Workers' Compensation and No-Fault you are entitled to mileage reimbursement. **YOU MUST KEEP TRACK OF YOUR OFFICE VISITS** and mail them to your insurance carrier. Our office will gladly furnish you with a mileage form or make copies of your file if you need them. **WE WILL NOT FURNISH THE VISIT DATES FOR YOU FOR ANY REASON. PLEASE KEEP TRACK OF THEM TO RECEIVE YOUR REIMBURSEMENT.**

Please initial here that you understand these terms \_\_\_\_\_ Patient

\_\_\_\_\_ Witness

**FINANCIAL DISCLOSURE STATEMENT**

The financial disclosure statement is intended to memorialize the notice provided to \_\_\_\_\_ (print name), the patient, that your medical provider (Doctor of Chiropractic, Physical Therapist, etc.), will receive certain compensation from **Elite Medical Supply of New York, LLC** (“Elite”), for specified time and work (“Services”) provided regarding the:

1. Collection of complete and accurate demographic information and all other information required by Elite in order for Elite to submit and/or collect on claims for the durable medical equipment prescribed and provided to you, including but not limited to, a New York No-Fault Assignment of Benefits Form, Medical Rebuttal Letters (if applicable), and Medical Chart Notes;
2. Measurement and recordation of accurate patient measurements, and any other information required for Elite to determine the proper size/configuration of the prescribed and provided durable medical equipment;
3. Handling, storage and/or timely delivery of the prescribed durable medical equipment;
4. Timely patient fitting and adjustments, if needed, of the prescribed durable medical equipment;
5. Proper education and instructions on the proper care and use of the prescribed durable medical equipment, including a review of all warnings, side effects and contraindications; and
6. Timely securement and retention of a fully-executed Patient Agreement/Acknowledgement of Receipt and this Financial Disclosure Statement.

It is further disclosed to you that the compensation your medical provider will receive does not exceed fair market value for the above services, and is not varied or directly or indirectly based upon volume or value of any referrals.

\_\_\_\_\_  
Patient Acknowledgement Signature

\_\_\_\_\_  
Medical Provider Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# WORKERS' COMPENSATION PAYMENT POLICY

Please be advised that workers' compensation now requires prior authorization for all visits. This is a 10 day process to get results in.

In the event that workers' compensation does not grant visits, you will be responsible for payment of all visits treated for.

*By signing this, you agree to pay any visits denied for treatment.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Functional Rating Index

For use with Neck and/or Back Problems only.

In order to properly assess your condition, we must understand how much your neck and/or back problems have affected your ability to manage everyday activities. For each item below, please circle the number which most closely describes your condition right now.

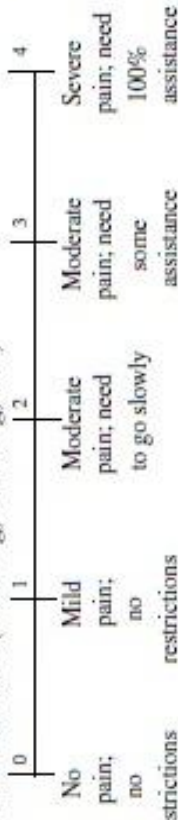
## 1. Pain Intensity



## 2. Sleeping



## 3. Personal Care (washing, dressing, etc.)



## 4. Travel (driving, etc.)



## 5. Work



## 6. Recreation



## 7. Frequency of pain



## 8. Lifting



## 9. Walking



## 10. Standing



Name \_\_\_\_\_

**PRINTED**

**Total Score** \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

# PAIN DIAGRAM AND VISUAL ANALOG SCALE

Patient Name: \_\_\_\_\_ Age: \_\_\_\_\_

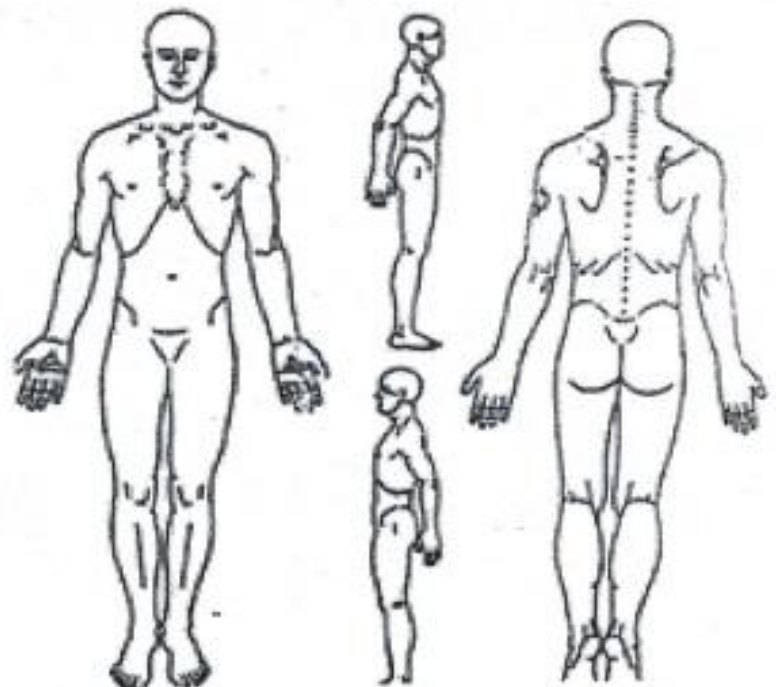
Dear Patient,

New York State Workers' Compensation Board and No-Fault Medical Treatment Guidelines require us to document a positive patient response to treatment. Positive results are defined primary as functional gains which can be objectivity measured.

Objective functional gains include, but are not limited to, positional tolerances, range of motion, strength, endurance, activates of daily living, cognition, psychological behavior and efficiency/velocity measure which can be qualified.

On the diagram below, please indicate where and what type of symptoms that you are experiencing right now. Write appropriate abbreviations (see key below) over the area of the body where those symptoms are occurring.

- A= ACHE
- B= BURNING
- N= NUMBNESS
- P= PINS & NEEDLES
- S= STABBING
- O= OTHER \_\_\_\_\_



Instructions: Please circle that number that corresponds to the pain level that you are expecting.

Note: If you have more than one complaint, please indicate your pain levels for each complaint. Please indicate your pain level for

1. Your pain at its worst
2. Your pain right now
3. Your average pain level

Example:  
No pain 0 1 2 3 4 5 6 7 8 9 10 Worst possible

**1. My pain when it is at its worst is:**

No pain 0 1 2 3 4 5 6 7 8 9 10 Worst possible

**2. My pain right now is:**

No pain 0 1 2 3 4 5 6 7 8 9 10 Worst possible

**3. My average pain level is:**

No pain 0 1 2 3 4 5 6 7 8 9 10 Worst possible